



**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF WORKS, TRANSPORT
AND COMMUNICATION**



REGIONAL MANAGER'S OFFICE TANROADS – SIMIYU

JOB - ADVERTISEMENT

REF NO: TRD/RM/SMYADM/21/VOL.VIII/06

16th July, 2020

The Regional Manager's Office TANROADS – SIMIYU, on behalf of the Chief Executive, TANROADS, intends to recruit qualified and competent Tanzanians to fill vacant posts on specific duty short-term contract within the region.

JOB TITLE: SENIOR DRIVER [1 POST]

1.0 SENIOR DRIVER (1 POST) – Salary Scale TRDS 3.1

A. Education/Professional Qualifications;

- Age limit: Not above 45 years of age;
- Educational minimum qualification: Holder of Ordinary Secondary Education Certificate;
- Must be hold Trade Test II or any equivalent qualifications from recognised Institution;
- Must be hold Advanced Drivers Grade II from National Institute of Transport (NIT) or any recognised Institutions;
- Must be have genuine and a valid driving licence Class C or E;
- Works Experience: Not less than eight (8) in related field in reputable organization;
- Must have a clean track record;
- Must be a Tanzanian Citizen;

B. Duties and Responsibility;

- Drive Agency motor vehicles;
- Maintains the vehicle logbook;
- Check and report the maintenance requirements;
- Undertake minor motor vehicle services;
- Maintain safety and cleanliness of the motor vehicle;
- Delivers and collects mail and goods etc;
- To work as Driver In charge; and
- Performs other related duties as may be assigned from time to time by Supervisor;

2. WEIGHBRIDGE OPERATOR (1 POST) (RE – ADVERTISEMENT)

Salary Scale TRDS 4.1

A. Key qualifications for Weighbridge Operator;

- Minimum Education qualification: Holder of Full Technician Certificate or Ordinary Diploma in Civil; Mechanical or Electricity Engineering (FTC):
Age: Not below 25 and not above 35 years of age;
- Must be Computer Literate; (at least advanced Certificate in computer applications)
- Must be fluent in both written and spoken Kiswahili and English languages;
- Must be a Tanzanian Citizen;

B. Duties and Responsibilities:

- Enforcement of Road Traffic Axle Load Control by the use of Weighbridge scale devices;
- Carrying out activities as described in the Road Traffic (Maximum Weight of Vehicle) Regulation 2001. The activities include the following;
 1. Weigh Motor Vehicles of Gross Vehicle Weight (GVW) \geq 3,500Kg plying on our Public Roads
 2. If the vehicle is found overloaded the operator should impose road damage fee on the spot
 3. Measure physical dimensions of motor vehicle of any load being carried on the motor vehicle and in case of non – compliance with vehicle dimension limits, the transporter should be caused to seek for a special permit
 4. For trucks carrying abnormal load with special permit, the weighbridge operator shall ascertain compliance to the permit. Any discrepancy should be reported to the weighbridge in charge for appropriate action.
 5. Record all necessary particulars regarding the motor vehicle being weighed
- Observe good customer care dignity and integrity;
- Report all matter to the Shift in – Charge
- Performs any other related duties as may be assigned by Shift in Charge.

Terms and Conditions of Service

Appointment will be on contract Term of One-year renewable subject to satisfactory performance.

GENERAL CONDITION

- Any Tanzanian who meets the conditions and requirements of this advertisement is invited to apply
- Applicants who are employed should route their application through their Employers
- Any person with criminal offences needs not to apply
- All applicants should have at least three referees, their contact address and reliable telephone numbers for contact
- All academic certificates MUST be certified
- Submission of Birth certificates and NIDA Identity or Voters Identity Card and Two Passport size is a MUST, Affidavits will not be considered.

Mode of Application:

All interested Tanzanians are invited to apply and submit their handwritten application letters to the under-mentioned address not later than 07th August, 2020. Only the shortlisted candidates will be contacted.

APPLICATION LETTERS SHOULD BE POSTED TO THE FOLLOWING ADDRESS. HAND DELIVERY IS NOT ACCEPTABLE:

**REGIONAL MANAGER,
TANROADS,
NYAKABINDI AREA
P. O. Box 389,
SIMIYU.**