



THE UNITED REPUBLIC OF TANZANIA

MINISTRY OF WORKS

TANZANIA NATIONAL ROADS AGENCY



When you reply please specify:

Ref. No.: AC.74/251/34

Date: 2nd January 2024

Dear Prospective Bidders,

RE: REHABILITATION AND UPGRADING OF LAKE MANYARA AIRPORT: TENDER NO.: AE/001/2022-23/HQ/W/08 (TZ-TANROADS-383623-CW-RFB); & REHABILITATION AND UPGRADING OF TANGA AIRPORT: TENDER No.: AE/001/2022-23/HQ/W/07 (TZ-TANROADS-383619-CW-RFB)

Sub: Minutes of Pre-Bid Meeting held on 29th December 2023

Please refer to the above subject.

2. Enclosed please find minutes of the Pre-Bid meeting held online on 29th December 2023 for your records.

Yours sincerely,

Eng. Mohamed Besta
Chief Executive

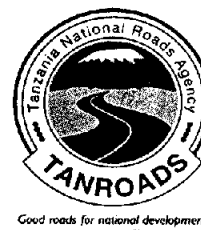
Encl: As stated

nd

THE UNITED REPUBLIC OF TANZANIA



MINISTRY OF WORKS



TANZANIA NATIONAL ROADS AGENCY

TANZANIA TRANSPORT INTEGRATION PROJECT (TanTIP)
PROJECT ID: P165660

MINUTES OF PRE-BID MEETING

FOR

REHABILITATION AND UPGRADING OF TANGA AIRPORT
TENDER NO. AE/001/2022-23/HQ/W/07 (TZ-TANROADS-383619-CW-RFB)

&

REHABILITATION AND UPGRADING OF LAKE MANYARA AIRPORT
TENDER No.: AE/001/2022-23/HQ/W/09 (TZ-TANROADS-383623-CW-RFB)

Date: 29th December 2023; Time 10:15 HRS Local Time

Venue: TANROADS Headquarters – Dar es Salaam, Tanzania and Online

10 ATTENDANCE

1.1 Bidders' Representatives and TANROADS Staff

S/N	Name	Title	Position	Attendance
1	Eng. Leonard Deusdedit	Manager, Procurement Donor Funded Projects	Chairperson	TANROADS HQ
2	Richard L. Byanyuma	Procurement Specialist	Secretary	TANROADS HQ
3	Julius Ndyamukama	Project Manager - TanTIP	Member	TANROADS HQ
4	Kaniki N. Ludigija	Maintenance Engineer	Member	TANROADS HQ
5	Kendrick Chawe	Projects Engineer	Member	On-line
6	Manoj G.	Kalpatrau Projects International Limited	Member	On-line
7	Hemant Jaluka	Kalpatrau Projects International Limited	Member	On-line
8	Thiyagarajan Kuppuswamy	Kalpatrau Projects International Limited	Member	On-line
9	Shubham R	Megha Engineering and Infrastructure s Limited	Member	On-line
10	Samwel K. Mwathi	S. S. Mehta and Sons	Member	On-line
11	Eng. Joha Nyampanda	CCCC	Member	On-line
12	Suresh T. D. Achary		Member	On-line

13	Julie Osande		Member	On-line
14	Sudhesh Nagvekar		Member	On-line
15	Anorld	CRBC	Member	On-line

1.2 Online Participants

It was observed that nine (9) Prospective Bidders' representatives and one (1) Engineer from TANROADS HQ office joined the online pre-bid meeting session while three (4) TANROADS HQ staff attended the Pre-bid meeting.

The Attendance Register including both physical and online attendees is hereby attached and referred as **Appendix I** to the respective Minutes.

2.0 AGENDA

- 2.1 Opening of the Meeting and self-introduction,
- 2.2 Opening remarks,
- 2.3 Questions and Answers Session, and
- 2.4 Closing the Meeting.

3.0 PROCEEDING OF THE MEETING

3.1 Opening of the Meeting and self-introduction

The Chairperson informed the Prospective Bidders who were already on the Tanga Airport link that the pre-bid meeting will be held jointly for both Tanga and Lake Manyara Airports. For that matter, the Chairperson requested the Prospective Bidders to switch from the link for Tanga Airport to the link for Lake Manyara Airport. After joining the two meetings in one link, the Chairperson welcomed all the participants. He informed the Prospective Bidders that there was a mix up of timing for pre-bid meeting for Lake Manyara whereas the Specific Procurement Notice indicated 14:00 hours the Bidding Documents indicated 10:00 hours. Further, the Chairperson informed the participants for the purpose of time saving and given the fact that the works on both tenders are similar, the Client thought it was wiser to join the two meetings as most of the Prospective Bidders are the same for the two tenders. Therefore, the pre-bid meeting for Lake Manyara airport is held jointly with Tanga airport now and not 14:00 hours. The Chairperson opened the meeting at 10:15 hours Local Time (East African time) by welcoming all participants. All participants were given an opportunity of introducing themselves.

3.2 Opening Remarks

The Chairperson explained that the project for Rehabilitation and Upgrading of Lake Manyara Airport, Tender No. AE/001/2022-23/HQ/W/09 and Rehabilitation and Upgrading of Tanga Airport, Tender No. AE/001/2022-23/HQ/W/07(TZ-TANROADS-383619-CW-RFB) is funded by the World Bank (WB) under the Tanzania Transport Integrated Project (TanTIP) and that the project is on tight implementation timelines. Thus, the prospective bidders are advised to observe the deadline for submission (i.e. 26th January 2024).

Further, the Chairperson, briefed the prospective Bidders as follows:

- (i) The Pre-bid meeting is held pursuant to ITB 7.4 of the Bidding Documents;
- (ii) The meeting is aimed to provide clarifications on the Bidding Documents and the site visit Video posted in TANROADS' website;
- (iii) The Bids opening (Technical Part) is scheduled to be held on 26th January, 2024;

- (iv) No answer will be binding unless it has been issued in writing, as part of the Pre-Bid Meeting Minutes;
- (v) Deadline for TANROADS to receive requests for clarifications from prospective bidders is 21 days before the Bids submission date (i.e. on 5th January 2024);
- (vi) TANROADS will ensure that all responses are provided before or on 12th January, 2024 (i.e. 14 days before the Bids submission date) through Prospective Bidders' email addresses and TANROADS website provided in the Bid Documents;
- (vii) All the verbal responses to the queries shall be confirmed in writing;
- (viii) Minutes of Pre-bid meeting will be prepared and sent through email. The same will be uploaded to www.tanroads.go.tz;
- (ix) Participants are expected to have an opportunity to view the Site Video:

For Tanga airport:

<https://www.tanroads.go.tz/common/uploads/projects/TANGA%20AIRPORT%20HD.mp4>; and

For Iringa airport:

<https://www.tanroads.go.tz/common/uploads/projects/MANYARA%20AIRPORT.mp4>.

3.3 Questions and Answers

The Chairperson informed the meeting that so far no any question/query has been received from the Prospective Bidders. He asked the participants to ask questions if any on the Bidding Documents or the Project video that has been provided in the Bidding Documents links.

The Prospective Bidders asked the following questions:

Question 1:

What is the definition of similar experience?

Response:

The similar works experience stated in the Bidding Documents requirements for the Contractor's Key staff refers to the experience of the Key staff on completed construction works of same or similar nature with the current tender which.

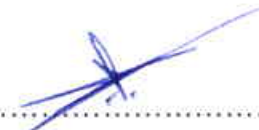
3.4 Closure of the Meeting

Before closing the Meeting, the Chairperson underscored the strict project implementation timelines. He reminded the Prospective Bidders to respect the deadlines provided for request for clarification and tender submission date. He assured the Prospective Bidders that the Client will provide clarifications at least 14 days before deadline for submission of Tenders as stipulated in the Bid Documents.

He further encouraged the prospective Bidders to send their requests for clarifications to the email address provided under BDS 7.1 of the Bidding Documents. He wished every participant a Happy New Year 2024 and thereafter formally closed the meeting at 10:52 hours (East African time).



Chairperson



Secretary

02.01.2024

Date

Appendix I: Signed Attendance Register




TANZANIA NATIONAL ROADS AGENCY

REHABILITATION AND UPGRADING OF TANGA AIRPORT, TENDER NO. AE/001/2022-23/HQ/W/07 (TZ-TANROADS-383619-CW-RFB), AND

REHABILITATION AND UPGRADING OF LAKE MANYARA AIRPORT, TENDER NO. AE/001/2022-23/HQ/W/09 (TZ-TANROADS-383623-CW-RFB)

ATTENDANCE SHEET - PRE-BID / VIRTUAL SITE VISIT MEETING

Date: 29th December 2023 - 10:00 HRS Local Time

S/NO	NAME OF PARTICIPANT	ORGANIZATION	CONTACT NO.	E-MAIL	SIGNATURE
1.	Leonard Demodet	TANROADS	N/A	N/A	
2.	Kaiki N. Ludwig	TANROADS	N/A	N/A	
3.	RECTOR BANYURA	TANROADS	N/A	N/A	
4.	Helmi Claude	TANROADS	N/A	N/A	