

THE UNITED REPUBLIC OF TANZANIA



MINISTRY OF WORKS, TRANSPORT AND
COMMUNICATION



TANZANIA NATIONAL ROADS AGENCY

DEVELOPMENT CORRIDORS TRANSPORT PROJECT (DCTP)

**MINUTES OF THE PRE-BID MEETING FOR REHABILITATION OF
LUSAHUNGA – RUSUMO ROAD (92 KM), TENDER NO. AE/001/2020-
21/HQ/W/07**

Date: 7th December 2020

Venue: TANROADS Headquarters – Dar es Salaam, Tanzania

1. ATTENDANCE

1.1 Representatives of TANROADS

	<u>Name</u>	<u>Title</u>	<u>Position</u>
1	Eng. Leonard Deusdedit	Ag. Head, Procurement of Goods and Works	Chairperson
2	Naomi O. Bugenyi	Procurement Specialist	Secretary
3	Eng. Japherson Nnko	Manager, Design and Standards	Member
4	Atumpalege Mwakyembe	Procurement Specialist	Member
5	Eng. Selemani Omari	Procurement Engineer	Member

1.2 Online Participants

It was observed that 120 bidders' representatives downloaded the Bidding Documents and nine (9) prospective bidders joined online pre-bid meeting session.

The signed Attendance Register is hereby attached and referred as **Appendix I** of the respective Minutes.

2. AGENDA

The Meeting **ADOPTED** the following Agenda:

- 2.1 Opening of the Meeting and self-introduction
- 2.2 Opening remarks
- 2.3 Virtual Site Visit
- 2.4 Questions and Answers
- 2.5 Closing the Meeting

3. OPENING OF THE MEETING AND INTRODUCTION

The Chairperson opened the meeting at 10:10 hours (East African time) by welcoming participants. All participants were given an opportunity of introducing themselves.

4. OPENING REMARKS

- 4.1 Bidders were informed that the Pre-bid meeting is held pursuant to ITB 7.4 of the Bidding Documents
- 4.2 The intention is to provide clarifications on the Bidding Documents and the Virtual site visit video.
- 4.3 It was further observed that due to the current situation of COVID-19 pandemic and travel restrictions, some prospective bidders will not be able to travel to Tanzania for conducting a formal "Site Visit" and attend the respective pre-bid meeting concerned with project area. In order to assist such bidders to appreciate the site, the idea of video streaming through the TANROADS website has been prepared and uploaded to the Employer's website so that competitive bids can be prepared for the Project under consideration. The **VIRTUAL SITE VISIT VIDEO** can be accessed through the following link: <https://www.tanroads.go.tz/news/116/video-streaming-in-connection-with-pre-bid-meeting-for-rehabilitation-of-lusahunga-rusumo-road-section-92-km>. Bidders were also informed that the **STILL PICTURES** can be accessed through the same link.
- 4.4 The Chairperson observed that all the verbal responses to the queries shall be confirmed in writing and no answer will be binding unless it has been given in writing, as part of the Pre-Bid Meeting Minutes.
- 4.5 Minutes of Pre-bid meeting will be prepared and uploaded to the Employer's website www.tanroads.go.tz

5. QUESTIONS AND ANSWERS

5.1 There is inconsistency between the amount of Bid Security in figures and words provided under paragraph 10 of the Invitation for Bids.

Response to Question 5.1:

*The Employer clarified that the amount of Bid Security is **TZS 2,000,000,000 (Tanzania Shillings Two Billion Shillings Only)** or its equivalent in a free convertible currency as provided under Sub-Clause 19.1 of Bid Data Sheet(BDS).*

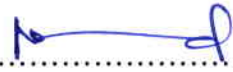
6. CLOSING THE MEETING

Before closing the Meeting, the Chairperson advised prospective bidders to regularly visit the Employer's website and explore updates on the Bidding Documents for the purpose of enabling preparation of their responsive bids.

He further encouraged the prospective Bidders to send their requests for clarifications to the email address provided under BDS 7.1 of the Bidding Documents. The Meeting was formally closed at 10.40 hours (East African time).



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Chairperson



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Secretary

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7/12/2020

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Date

Appendix I: Signed Attendance Register

