

TANZANIA NATIONAL ROADS AGENCY



Good roads for national development

MINUTE OF PRE - BID MEETING OF REHABILITATION AND UPGRADING OF KIGOMA, TABORA, SHINYANGA AND SUBAWANGA AIRPORTS, LOT 1: FURTHER REHABILITATION AND UPGRADING OF KIGOMA AIRPORT: TENDER NO. AE/001/2019-20/HQ/W/36

DATE: 14th July, 2020

Venue: REGIONAL MANAGER'S OFFICE TANROADS-KIGOMA.

I. ATTENDANCE

TANROADS/TAA Representatives:

- | | |
|---------------------------|--------------------------------|
| 1. Eng Narcis K. Choma | TANROADS Kigoma - Chairperson |
| 2. Eng. Ngoko Mirumbe | TANROADS Kigoma - Secretary |
| 3. Eng. Suleiman Bishanga | TANROADS Kigoma |
| 4. Mbura P. Daniel | TAA Kigoma |
| 5. Simon Mathias | TAA Kigoma |
| 6. Kui Dias | CONTRACTOR - Gabriel Couto, SA |

Representatives from Prospective Bidders

One Bidder representative participated in the Pre- Bid Meeting

The signed Attendance Register is attached herewith as **Appendix I**

II. AGENDA

1. Opening of the meeting
2. Brief tender scope of works
3. Site Visit
4. Questions and Issues from the Tenderers and Responses
5. Any other Business
6. Closing of the Meeting

1. OPENING OF THE MEETING

Representative from prospective Bidder, TAA and TANROADS convened at the Regional Manager's Office TANROADS Kigoma at 16.00 hours, local time for a site visit to be followed by a pre-bid meeting, for the Rehabilitation and Upgrading of Kigoma, Tabora shinyanga and Subawanga Airports, Lot 1: Further Rehabilitation and Upgrading of Kigoma Airport Tender No. AE/001/2019-20/HQ/W/36, pursuant to Sub-Clause 7.4 of the Instruction to Tenderers and the respective Bid Data Sheet.

At 16:10 hours, the Chairperson welcomed the participants to the Site visit and thereafter, to a Pre-bid at the Regional Manager's Office TANROADS Kigoma.

The participant introduced themselves and registered their details in the attendance register – The participants list is attached as **Appendix I** of these minutes. Thereafter, the participants reviewed the proposed agenda and adopted the same.

Before embarking on the site visit, the Chairperson presented to the Bidders representative a short brief regarding the project by highlighting the scope of works project and the Project Financier, who is the European Investment Bank (EIB). The representative was informed that the site visit would cover inspection of the project site and possible sources of hard stone, gravel, sand and construction water as indicates in the Soil and Materials Report. The Tenderer representative was also informed that TANROADS representatives would clarify on questions/ issues that would be raised.

2. SITE VISIT

2.1 Inspection of Project site

At the proposed site (Airport), the Bidder representative was shown the locations for the Passenger Terminal Building; Apron; Power House; Control TOWER; Car park; Access Road, AGL and other facilities to be constructed.

After the brief on the scope of works the bidder's representative was escorted to the Apron where he was further elaborated on the works to be carried out. The bidder's representative was informed that the bid document has two set of drawings, the First set from sir Fredrick Snow which will be used only for Apron works, power house and installation of AGL, DVOR and DME only. The second set of drawing will be used for construction of Terminal buildings, Control tower, security fence, car parking and access road including the general layout of the facilities.



2.2 Inspection of source of materials

Source of materials which were visited included: Matiazo hard stone quarry which is about 24 km from the project site along Kigoma – Uvinza road, Kazegunga borrow area which is about 11 Km from the project site also along Kigoma – Uvinza road and water and sand source at Kibirizi which is about 7 Km from the project area. The Bidder's representative was also informed the water source will be from Lake Tanganyika through Livingstone Ujiji as specified in the Material Report.

2.3 Question/Issues

The site visit and inspection of sources of material commenced at 16.10 hours and ended at 17.20 hours respectively. Questions/Issues raised were responded accordingly and recorded for further clarification during the pre-tender meeting. The questions/Issues raised during the site visit the corresponding responses/clarifications are included in **Appendix II** attached herewith. After that, the Chairperson clarified that pre-tender meeting was to follow and the venue is TANROADS Regional Manager's Office – Kigoma.

3. QUESTION AND ISSUES FROM THE TENDERERS AND RESPONSES

After the end of the site visit, the pre-bid meeting convened at the office of the TANROADS Regional Manager Kigoma. At 17.25 hours the Chairperson again welcomed all participants to the pre-tender meeting.

After the opening, the participants proceeded to deliberate on the issues that arose during the site visit. Bidder also raised various issues regarding the Bidding documents in general. The chairperson also reminded Bidder to submit additional queries or requests in writing for clarification, if any, before the period stipulated in the Bidding Documents.

Furthermore, it was elaborated that any modifications to the Bid document that may become necessary as a result of the site visit and the pre-bid meeting or other subsequent clarifications shall be made by TANROADS through Addenda as per provision of Sub – Clause 8.1 of Section I B: Instructions to Bidders of the Bidding Documents.

Question/issues raised and subsequent clarifications are attached as **Appendix II**

4. ANY OTHER BUSINESS



There were no any other Business

5. CLOSING OF THE MEETING

In closing the meeting, the Chairperson thanked participants for their attendance in both the site visit and pre-bid meeting and for their active participation. He assured them that all questions and issues were noted and that response to the issues and other subsequent issues, if any will be sent to all prospective Bidders through their e-mail addresses. The pre-tender meeting was closed at 18.50

MINUTES SIGNED BY:



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Chairperson



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Secretary

16/07/2020

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Date

REGIONAL MANAGER
TANROADS
TANZANIA NATIONAL ROADS AGENCY
P. O. Box 97
MIGOMA

APPENDICES

APPENDIX I: Attendance Register

ATTENDANCE REGISTER

REHABILITATION AND UPGRADING OF KIGOMA, TABORA, SHINYANGA AND SUMBAWANGA AIRPORTS, LOT 1: FURTHER REHABILITATION AND UPGRADING OF KIGOMA AIRPORT, TENDER NO. AE/001/2019-20/HQ/W/36.

DATE: 14/07/2020

S/N	NAME	ORGANIZATION AND ADDRESS	POSITION	EMAIL & PHONE NO.
1	DR. NARCIS K. CETOYA	TANROADS KIGOMA	RM	Narciskhoona@yahoo.com
2	ENS. N. M. MURUMBE	-1 -	HE	057 796 428
3	KUBURA P. DANIEL	TAA - KIGOMA AIRPORT	AM	danubura@hotmail.com
4	SIMON MAITHAS	TAA - KIGOMA	CE	Simon.maithas@airports.go.ke
5	ENG. SULEIMAN A. BISHANGA	TANROADS - KIGOMA	PE	suleibishanga@yahoo.com
6	PHI DICK	Gabrie Centre, JA	Regional Engineer	nidiggs@gabrieCentre.pt
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APPENDIX II: Questions and Responses

S/no	Issue/question	Clarification/Responses
1	The bidder representative asked if there is load schedule for power/electricity supply in Kigoma	The Employer responded that, there is no power schedule in Kigoma unless when there is special electricity line maintenance by TANESCO. The Kigoma Municipal source of power is through big Generator. Kigoma is not yet connected with National Grid. Gross Whence Massy (GVM)
2	Transporting of construction materials from Dar es Salaam to Kigoma by vehicles is there any restrictions	The Employer responded that max. GVM on the road is 56 tones. However, there are several weighbridge stations along the road from Dar es Salaam to KIGOMA. Moreover, the Employer added that, there is cargo train from Dar es Salaam to Kigoma to provide the service if need arise.
3	Are the existing buildings will be demolished	The Employer responded that, the bid is to construct new building otherwise the bidder is advised to check the scope of works in the BOQ.
4	<p>Current Flight Schedule</p> <p>For the purpose of proper construction arrangement to avoid impact on normal flight, please provide current weekly flight schedule.</p>	<p>Flit schedule can be obtained from.</p> <ol style="list-style-type: none"> 1. Manager operation and Facilitation Office, Tanzania Airport Authority, P. O. Box 1800, Dar es Salaam E-mail: info@airport.go.tz 2. Airport Manager P O Box 764 Kigoma Airport E-mail: danmbura@hotmail.com Tel: +255 746 388 078 3. Manager Operations, P. O. Box 18000, Dar es salaam E-mail: info@airports.go.tz Julius Nyerere international Airport, <p>The Employer also informed the Tenderers that during the construction period the flight schedule can be adjusted after the airlines are consulted and agree on the proposed changes. It was emphasized that during construction disturbance from unscheduled flights should be expected.</p>
5	<p>Airport operation during construction.</p> <p>Tenderer requested the Employer to clarify whether the Airport will still be in operation during the contract execution of the esteemed assignment.</p>	<p>The project duration of 18 months inclusive of 3 months of mobilization has considered the interruption during landing and taking off (live Airport) and in no case the Airport operation will be stopped unless during the critical construction stage where it will be required that Airport operations to be suspended. Moreover, the awarded Contractor should prepare working schedule which must accommodate ICAO requirements on working in live Airport. The tenderer was informed that their construction Methodology should indicate the Output/Day/Pavement Layer. The information will be used to ascertain the maximum length of the Runway that can be</p>

		worked per day without creating delays and disrupting operations.
6	<p>Location and Ownership of the sources of Material</p> <p>Tenderer requested the Employer to make clear who own the source of construction materials. In case the property owner is private/individual and as for this may constituent the charging or toll fees, how this issue will be settled. The Tenderer also wanted the Employer to make clear the location of the borrow pits.</p>	<p>The owner of the new borrow pits are individuals and common practice is usually the contractor will buy the material from the borrow pit owners or the contractor can buy the land from the borrow pit owners. The Employer will assist the awarded Contractor in easiness the compensation where necessary. The locations for the source of material are listed in the material report.</p> <p>The Employer also informed the tenderer that the successful bidder may opt to use berohole water: (Note: that water from boreholes is used only if meets the required quality)</p> <p>The tenderer was informed that they are free to look for other new sources of material and the employer will facilitate the bidder during acquisition of those areas.</p> <p>The Employer also informed the tenderer that Hard Stone quarry is owned by the government through TAA and the contractor will have to pay relevant loyalties to the Ministry of Minerals as per the local laws and regulations.</p>
7	<p>Contractor camp Location</p> <p>The representative from prospective Tenderer raised the matter concerning parking for the contractor's equipment and heavy machines if the space will be provided inside or outside the Airport</p>	<p>The Employer clarifies that; the awarded Contractor will be advised to set up his own camp particularly at Landside area but inside the airport boundary to improve security. Final contractor's camp location will be decided after the stakeholders meeting</p>
8	<p>Engineers Camp</p> <p>The representatives from prospective Tender wanted to know if the requirement for the Engineers offices will be changed.</p>	<p>The Employer clarified that, the Engineer's office will be built in accordance to the provided specification</p>