

**MINUTES FOR PRE – BID MEETING FOR CONSTRUCTION OF PHASES 1 & 2 OF ONE STOP BORDER POST (OSBP) AT SONGWE/KASUMULU – TANZANIA/MALAWI BORDER CROSSING, TENDER NO: AE/001/2018-19/HQ/W/49**

**1. VENUE AND DATE: Regional Manager’s Office Conference Room - Mbozi and TRA Conference Room – Kasumulu Border on 08<sup>th</sup> October, 2018**

**2. PARTICIPANTS: TANROADS and Bidders representatives (Attendance register is attached as APPENDIX II).**

**3. Agenda:**

- i. Opening of the meeting;
- ii. Brief on the tenders by RM Songwe;
- iii. Site Visit/Inspection;
- iv. Questions and issues from Bidders and responses;
- v. Any other Business; and
- vi. Closing the meeting.

**4. Opening the meeting:**

The Chairperson, the Regional Manager TANROADS Songwe opened the meeting at 10.05 hours local time at the Regional Manager’s Office Conference Room by welcoming all participants to the Pre-bid meeting for Construction of Phases 1 & 2 of One Stop Border Post (OSBP) at Kasumulu/Songwe – Tanzania/Malawi Border Crossing, Tender No: AE/001/2018-19/HQ/W/49. The Chairperson also allowed a session for self-introduction.

**5. Brief on invitation of tenders:**

The Chairperson gave a brief description on the project. He informed the Bidders that the Project is located at Kasumulu area in Kyela District – Mbeya Region. Bidders were also reminded that the closing date will be on 7<sup>th</sup> November, 2018 before 10.00 hrs local time. It was further insisted to the Bidders to read all bidding documents carefully as they will get sufficient information which will assist them to submit competitive tenders.

After this brief description of project the Chairperson invited the participants to join site visit which will be at Kasumulu Border. The participants agreed to meet at Kasumulu Border at 14.00Hours. They started the journey from Regional Manager’s Office – Songwe Region to Kasumulu Border at 10.30 hours.

**6. Site Visit/Inspection:**

The site visit, started at 14.20 hours by inspecting the boundary of the proposed project area, existing properties within and finally the Bridge at Songwe River which is the Border between Tanzania and Malawi.

**7. Questions and issues from bidders and responses:**

After site visit, the Chairperson, the Regional Manager TANROADS Songwe allow session of questions and discussions.

Questions /issues raised by Bidders were recorded and responded to accordingly, and are included in APPENDIX I attached herewith.

8. Any other Business

There were no any other Business.

9. Closing the meeting

The Chairperson thanked all participants for their attendance and contributions, he declared the meeting closed at 15.37 hrs.



CHAIRPERSON

12/10/2018

DATE



SECRETARY




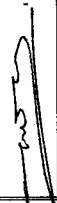




## **APPENDIX I: QUESTIONS AND RESPONSES**

S/N.	QUESTION/QUERY	RESPONSE/CLARIFICATIONS
1.	The documents indicates there is Engineer's House type I, II and III, but it does not indicate how many rooms are there in each type of house;	The Contractor is required to provided rented accomodations with estimated floor areas provided in the Standard Specifications. Spatial arrangement and number of rooms shall be approved the Engineer. Bidders' attention is drawn to the requirements of SS.1403.01: Houses for the Engineer.
2.	How much time will be taken since submission of the tender to signing date?	It is the Employer's intention to conclude the procurement process within two months after bids submission deadline.
3.	Is mobilization period included within fifteen (15) months of works?	Yes, three (3) months for mobilization are included within 15 months of works.
4	How much time will be taken to remove houses within the project area?	Houses will be removed prior to Site hand over.
5	The funds for compensation of properties within the project area are from the Financier of the project or from the Government?	Compensation of properties shall be funded by the Government of Tanzania.
6	Where are the control points for the project?	The Survey data including control points will be issued to Winning bidder during Site hand over.
7	The Consultant is from which Country?	Bidders' attention is drawn to SCC 1.1.2.4 & 1.3
8	The Contractor can use the reserved Project area for construction of his Camp?	The Contractor may use the reserved project area subject to Engineer's approval.
9	Water and sand from Songwe river if tested and found to qualify for the use, can it be allowed to be used for the project?	It is the Contractor's obligations to identify all sources of construction materials including sources of water. The Wining bidder may consider fetching water from Kiwira river.
10	Where is the source of aggregates for the project?	Bidders are advised to the read the Materials report for more information with regard of source of aggregates. Additional sources of aggregates may be identified by the successful Bidder as long they comply with the specifications
11	Drawings for the Engineer's Office and Laboratory were not included in the tender document.	Refer to response to Question No. 1

**APPENDIX II: PRE-BID MEETING ATTENDANCE REGISTER**

**PART 3: Record of Attendance**  
(To be signed by all staff and potential tenderers present at Pre-Bid Meeting)

S/No.	Name	Position	Company/Firm	Phone No. & E-mail	Signature
1	Bao Chuangshou	P.M.	Chico	104584062@99.com 0752499496	
2	Li Haiwei	M.B.	Chico	0764948530	
3	<del>Li Haiwei</del> Luan lianchao	B.M	CSEEL	<del>jeep938@foxmail.com</del> jeep938@foxmail.com 0752600318	
4	Liu Yingming	C.B	China Geo-Engineering Corporation	txwyr@hotmail.com	
5	ELLY C MUAHASI	P.M	MULTISTRUCT TLD	0784207485 info@stsgroup.co.tz	
6	KUKWA ROSABU	T.O	ADVENT CONSTRUCTION	49th Eadvent construction, born 0659725292	
7	Eng. MAGESA MUTA	HPMw	TANARDS-MBEM	0752686238	
8	QIN LI HUA	P.M	China Geo Engineering Corp.	0622058899	
9	MAJALWA NDUNGUJI	<del>PPA</del> O/C KASUMULU	TRA	0764484882	

S/No.	Name	Position	Company/Firm	Phone No. & E-mail	Signature
10.	ROBERT MAEHI BYA	KASUMBU	CUSTOMS	0163987065	
11.	JUSTIN MASHI	PM SATIFF	TANROADS HQ	0655480600	
12.	ENG. LEONARD P. MOMBIA	AS. HPMU	TANROADS BONGUE	0714500740	
13.	LUKAZO A. BANSILIRE	WFO - NRSI	KYECA	0655794555	
14.	OMARI R. MUMINGIMA	DIWANI	KUELA	0628805099	
15.	ENG. YOHANI KASIMU	MANAGER	TANROADS	0784318014	
16.	MARIAM DEFEBA	Kasumbulu	Customs	0762999945	
17.	GODFREY MASHAUA	Proc. SPECIALIST	TANROADS	0784460088	
18.	ALY WAYER	EO - MOY	TRA	0762844840	