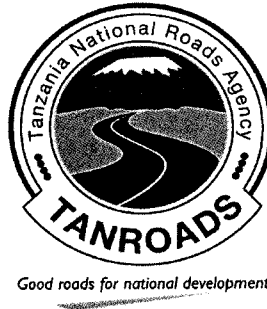


# TANZANIA NATIONAL ROADS AGENCY



P.O. Box 11364  
3<sup>rd</sup> Floor  
Airtel House  
Ali Hassan Mwinyi / Kawawa Roads  
Junction  
Dar es Salaam

**Date:** 25<sup>th</sup> October 2017

**Our Ref:** TRD/HQ/GEN/998/01

**To:** All Prospective Tenderers

**RE:** REHABILITATION AND UPGRADING OF SONGEA AIRPORT, TENDER  
No. AE/001/2017-18/HQ/W/48

**Sub:** Minutes of Pre-bid meeting held on 18<sup>th</sup> October, 2017

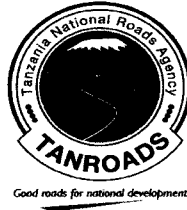
Please refer to the above subject.

Please find attached herewith the Minutes of Pre-bid meeting held on 18<sup>th</sup> October, 2017 at the Regional Manager's Office - TANROADS, Ruvuma.

Eng. Chrispianus B. Ako  
**ACTING CHIEF EXECUTIVE**

**Encl:** As stated

# TANZANIA NATIONAL ROADS AGENCY



## MINUTES OF PRE-TENDER MEETING OF UPGRADING AND REHABILITATION OF SONGEA AIRPORT: TENDER NO. AE/001/2017-18/HQ/W/48

Date: 18<sup>th</sup> October, 2017

Venue: REGIONAL MANAGER'S OFFICE TANROADS RUVUMA

### I ATTENDANCE

#### TANROADS/TAA Representatives:

- |    |                        |   |                 |   |             |
|----|------------------------|---|-----------------|---|-------------|
| 1. | Eng. Alinanuswe Lazeck | - | TANROADS RUVUMA | - | Chairperson |
| 2. | Eng. Caroline Mntambo  | - | TANROADS HQ     | - | Secretary   |
| 3. | Eng. Kedrick Chawe     | - | TANROADS HQ     |   |             |
| 4. | Eng. Justine Mrope     | - | TANROADS RUVUMA |   |             |
| 5. | Eng. Roman Mbukwini    | - | TANROADS RUVUMA |   |             |
| 6. | Eng. Ezra Daniel       | - | TANROADS RUVUMA |   |             |
| 7. | Mr. Valentino Fasha    | - | TAA SONGEA      |   |             |
| 8. | Eng. Fanuel Msangi     | - | TANROADS RUVUMA |   |             |

#### Tenderers' Representatives:

S/N	Name	Firm	Position/Designation
1	Mr. Wu Liying	CHICO	Chief Engineer
2	Mr. Wang Gnaughui	CHICO	Project Manager
3	Mr. Gong Xian Hua	SINO-HYDRO	Manager
4	Mr. Wang Biao	SINO-HYDRO	Manager
5	Mr. Esmail Ally	SINOMA INTERNATIONAL ENGINEERING CO LTD	Engineer
6	Mr. Babuu Halfan	ADVENT	Quantity Surveyor

A copy of the signed list is attached as **Appendix I**

## II AGENDA

1. Welcoming Participants to the Site Visit
2. Site Visit
3. Opening of the Pre-tender Meeting
4. Questions / Issues and Responses / Clarifications
5. Closing of the Meeting

### 1 WELCOMING PARTICIPANTS TO THE SITE VISIT

Representatives from prospective Tenderers and TANROADS convened at the Regional Manager's Office TANROADS RUVUMA at 9:15 AM for a site visit for **Upgrading and Rehabilitation of SONGEA Airport** pursuant to Sub-Clause 6.3 of the Invitation to Tenderers. The participants' list is attached as **Appendix 1** of these minutes.

The Chairperson, Regional Manager TANROADS RUVUMA – Eng. Alinanuswe Lazeck welcomed the participants to the site visit and thereafter, to pre-tender meeting at the Regional Manager's Office TANROADS RUVUMA.

Before embarking on the site visit, the participants were allowed to make self- introduction. Thereafter, the participants reviewed the proposed agenda and adopted the same. Regional Manager gave a short briefing about the modality of pre bid visit, site location, weather and environment of construction site and ended with signing of attendance register.

### 2 SITE VISIT

#### 2.1 Pre-amble

The Tenderers' representatives were informed that the site visit would cover inspection of the project namely: **Upgrading and Rehabilitation of SONGEA Airport** including possible sources of hard stone, gravel, sand materials and water sources as indicated in the Soils and Materials Report. The Tenderers' representatives were also informed that TANROADS representatives would clarify on questions / issues that would raise.

The Chairperson emphasized that all questions / issues raised during the site visit and pre-tender meeting as well as the others submitted in writing will be responded upon and e-mailed to all tenderers.

The Tenderers' representatives were informed by Chairman that the Soft Copy of Bid Document already submitted to the Tenderers has some correction and therefore the document needed to re-collected. They were also informed that the correct soft copy will be available at TANROADS PORTAL.

#### 2.2 Inspection of the Project Site

At the proposed site (Airport), the representatives from prospective Tenderers and TANROADS were welcomed by Airport Manager (TAA) SONGEA, Mr. Valentino Fasha.

The site inspection started at SONGEA Airport Airside (Runway 14/32, Taxiway, Apron, RESA and Runway Strip), Parking Area and ended at the existing Access Road. The site visit for the Airside Pavements commenced at 10:00 AM and ending at 10.45 AM. Airport Manager (TAA) led the TANROADS and Tenderers' representatives by walking in the Airside starting in the existing Apron, Taxiway and the entire length of the Runway pausing at some areas to check different

features. Questions and issues raised were responded accordingly and recorded for further clarification during the pre-tender meeting.

After visiting the airport, the tenderers, TAA representative and TANROADS representatives proceeded to visit sources of materials which included borrow area at Luhuwiko, hard stone quarry at Lipokela and water source at Ruvuma Chini river. The site visit for the materials sources commenced at 10:50 AM and ending at 12.00 AM.

### 3 OPENING OF THE PRE-TENDER MEETING

After the end of the site visit, the pre-tenderer meeting convened at the office of the TANROADS Regional Manager Ruvuma.

At 12:25 PM, the Chairperson again welcomed all participants to the pre-tender meeting. Since all questions were asked during the briefing and site visiting the tenderers did not have additional questions or queries, therefore the Chairman ended the meeting.

The participants' list is attached as **Appendix 1** of these minutes.

### 4 QUESTIONS / ISSUES FROM THE TENDERERS AND RESPONSES

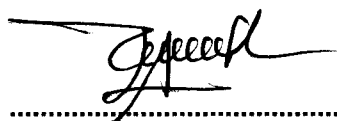
After the opening briefing by the Chairman, the participants proceeded to asked some questions which some are answered during the meeting and others to be clarified after gathering from the site visit. Tenderers also raised various issues regarding the tender documents in general source of materials and construction during the site visit. The Chairperson also reminded Tenders to submit additional queries or requests for clarification, if any, before the period stipulated in the Tender Documents.

Furthermore, it was elaborated that any modifications to the tender documents that may become necessary as a result of the site visit and the pre-bid meeting or other subsequent clarifications shall be made by TANROADS through Addenda, as per Instructions to Tenderers of the Tender Document.

*Questions/issues raised and subsequent clarifications are attached as **Appendix II***

### 5 CLOSING OF THE MEETING

In closing the meeting, the Chairperson thanked all participants for their attendance in both the site visit and pre-tender meeting and for their active participation. He assured them that all questions and issues were noted the responses to the issues and other subsequent issues, if any, will be sent to all prospective Tenderers through their e-mail addresses. The pre-tender meeting was closed at 12:45 PM.



Chairperson

MINUTES SIGNED BY:



Secretary

18 October 2017

Date

## APPENDICES

**APPENDIX I**

# RECORD OF PRE BID MEETING

Page...../.....

Name of the Procuring Entity: TANZANIA NATIONAL ROADS AGENCY  
 Bid ID Number: AE/OO1/2017 - 18/HQ/W/48  
 Subject of Procurement: REHABILITATION AND UPGRADING OF SONGEA AIRPORT  
 Date of Pre Bid Meeting: WEDNESDAY 18th OCTOBER, 2017  
 Time of Meeting: 08:30HRS  
 Location of Pre Bid Meeting: REGIONAL MANAGER'S OFFICE - RUVUMIA

S/N	NAME	POSITION	COMPANY/ FIRM	SIGNATURE	EMAIL ADDRESS
1	ENG. ALINANUSWE LAZECK	REGIONAL MANAGER	TANROADS RUVUMIA		alinanuswe.lkijamba@tanroads.go.tz
2	Eng Caroline Mutumbi	PE	TANROADS HQ		caroline.mutumbi@tanroads.go.tz
3	Kedrick Chawe	PE	TANROADS HQ		kedrickchawe2@tanroads.go.tz
4	M rope JUSTIN	SE	TANROADS RUVUMIA		mrope.tz@tanroads.go.tz
5	Fauvel M Sung	CIVIL ENGINEER	---		Fauvel.MSung@yahoov.com
6	FR. ROMAN R. MBUKWIMI	Ag. HSE	---		ROM_Ram2010@yahoo.com
7	Ezra M. DANIEL	ME	---		megsjoed2003@yahoo.com
8	Eng. Ismail ALLY	GE	SINOMA INTERNATIONAL ENGINEERING CO. LTD		tanzania@sinoma-suzhou.com
9	WILLY LIVING	Chief Engineer	CHICO		tiger89068@gmail.com
10	WANG LAUGHUI	PM	CHICO		t.g.w.e.9068@gmail.com
11	Babuu Halton	QS	ADVENT		babuu@adventconstructions.com
12	VALENTINE FASHA	MANAGER	SENGENA AIRPORT		Valentine.gichim@yahoo.com
13	GONG XIANHUA	MANAGER	Shohong		gongxianhua0398@163.com





**APPENDIX II**

## QUESTIONS / ISSUES FROM THE TENDERERS AND RESPONSES

### 1. Airport operation during construction.

The representatives from prospective Tenderers requested the Employer to clarify whether the Airport will still be in operation during the contract execution of the esteemed assignment.

*The Employer disclose that, the project duration of 20 months inclusive of 3 months of mobilization has considered the interruption during landing and taking off (live Airport) and in no case the Airport operation will be stopped unless during the critical construction stage where it will be required that Airport operations to be suspended. Moreover, the awarded Contractor should prepare working schedule which must accommodate ICAO requirements on working in live Airport.*

### 2. Contractor entrance to Airside

The representatives from prospective Tenderers needed to know the Contractor's vehicle movement particularly entry and exit to the Airside during construction.

*The Employer responded that, for the security and safety propose, the successful Bidder will have to set up a separate guarded gate to the airside that will not disturb normal airport operations, or elsewhere as this will be decided during the construction by the Employer.*

### 3. Contractor Camp

The representatives from prospective Tenderers raised the matter concerning parking for the Contractor's equipment and heavy machines if the space will be provided inside or outside the Airport.

*The Employer clarified that, due to the small restriction Airside area, the successful Bidder will be advised to set up his own camp particularly at Landside area but inside the airport boundary to improve security.*

### 4. Position and Owner of the borrow pits

The representatives from prospective Tenderers requested the Employer to make clear whether the site of the source of construction materials will need acquired by the Contractor or the Contractor can simply pay of the materials without acquired the land. The Tenderers also wanted the Employer to make clear the location of the borrow pits.

*The Employer replied that, the owner of the borrow pits are individuals and the common practice is usually the successful Bidder will buy the material from the borrow pit owners or the contractor can buy the land from the owners. The Employer will assist the successful bidder in the process of acquiring the area for the project.*

*The Employer further clarified that all borrow pits that can be used as source of materials are listed in the Materials report including the distance from the borrow pits to the project site. However the Employer also informed the Tenderers that for hard stone quarry (Lipokela) is owned by TANROADS Ruvuma.*

### 5. Extension of Submission date

The Tenderers requested an extension of bids submission date by two (2) weeks.

*The Employer is intending to extend the Deadline for bids submission for three weeks. A detailed timeline will be communicated to all tenderers in near future.*