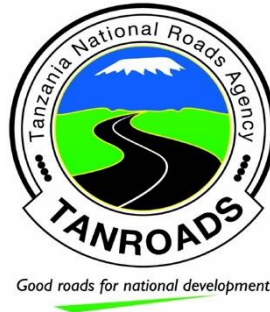


THE UNITED REPUBLIC OF TANZANIA

MINISTRY OF WORKS



TANZANIA TRANSPORT INTEGRATION PROJECT (TanTIP) - P165660

TERMS OF REFERENCE

FOR

CONSULTANCY SERVICES FOR ENGAGEMENT OF MONITORING OF CULTURAL HERITAGE MANAGEMENT UNDER THE TANZANIA TRANSPORT INTEGRATION PROJECT (TanTIP) AT MIKINDANI MTWARA- MINGOYO – MASASI ROAD 201 KM UNDER THE TANZANIA TRANSPORT INTEGRATED PROJECT (TANTIP) SUB PROJECT

AUGUST, 2026

1. 0 BACKGROUND

The Government of the United Republic of Tanzania, through the Tanzania National Roads Agency (TANROADS), is implementing the Tanzania Transport Integration Project (TanTIP) with financial support from World Bank. The project includes the rehabilitation and improvement of the Mtwara – Mingoyo – Masasi Road (201 km) to bitumen standard

2.0 DESCRIPTION OF THE PROJECT

The Mtwara – Mingoyo – Masasi road (201 km) will be rehabilitated to Asphalt Concrete (AC) pavement. It is a trunk road that links the southern parts of Tanzania to Mtwara Port, as well as Dar es Salaam. It also connects the developing growth clusters in southeastern part of Tanzania with the rest of the country. The road forms part of the transport corridor that links Tanzania with Mozambique through the Umoja Bridge in the South, and with Malawi through Mbamba Bay port in lake Nyasa. There are mining activities to be developed along the corridor that include coal, iron ore, titanium and vanadium, hydro-electric generation, and development of gas reserves.

The Mtwara – Mingoyo – Masasi road is a major, primarily paved, trunk road in Southern Tanzania. It runs through Mtwara Region, with some segments potentially bordering Lindi Region. Based on the route and nearby locations, the road traverses through the following districts and administrative areas. Mtwara Municipal (Start point), Mtama DC, Mtwara District Council and Masasi District (End point). The road traverses from Mtwara town through Mikindani towards Mingoyo, then west to Nanganga and Masasi. Through the following centre; (Magomeni/Mikindani)

The road corridor passes through the Mikindani Town which is one of the significant historical Cultural Heritage Site recognized for its rich in cultural heritage, historical buildings, archaeological sites and intangible cultural values. In compliance with the national legislation and international safeguard requirements, measures have been developed to protect and manage cultural heritage resources during project implementation as presented in the Mikindani Cultural Heritage Management Plans (CHMP) and ESMP.

To ensure effective implementation of the measures, monitoring of cultural heritage management and protection activities is required.

3.0 OBJECTIVE OF THE ASSIGNMENT

The overall objective of this assignment is to monitor the implementation of the Cultural Heritage Protection and Management Measures prepared for the Mikindani Cultural Heritage Site traversed by the Mtwara – Mingoyo – Masasi road project implemented under the TanTIP, ensuring compliance with:

- a) National laws and regulations on Cultural Heritage;
- b) Environmental and Social Management Plans (ESMP);
- c) Chance Finding Procedures; and
- d) Financier's Safeguard Policies.

4.0 SPECIFIC OBJECTIVES

The specific objectives of the assignment are:

- a) To monitor compliance with approved Mikindani Cultural Heritage Management Plans **(CHMP)** and ESMP provisions;
- b) To ensure that construction activities do not adversely impact known and unknown cultural heritage resources and amenities;
- c) To verify the effectiveness of mitigation measures implemented by the Contractor;
- d) To monitor adherence to Chance, Find Procedures during construction;
- e) To support coordination between TANROADS, Contractors, cultural authorities, and local communities; and
- f) To provide timely recommendations to address identified non-compliance or risks.

5.0 SCOPE OF SERVICES

In undertaking the assignment, the Consultant shall undertake, but not be limited to the following tasks:

5.1 Review of Project Documents

- a) Review ESIA, ESMP, CHMP, and Chance Find Procedures; and
- b) Review relevant national cultural heritage legislation and guidelines.

5.2 Field Monitoring and Inspections

- a) Conduct regular site visits in Mikindani Cultural Heritage site and surrounding areas;
- b) Monitor construction activities near cultural and historical sites; and
- c) Assess compliance with approved mitigation and protection measures.

5.3 Cultural Heritage Protection

- a) Ensure physical protection of heritage structures and sites;
- b) Monitor buffer zones, access controls and signage; and
- c) Confirm that, there no unauthorized excavation or alteration occurs at project site.

5.4 Chance Finds Management

- a) Monitor the Contractor's awareness and application of Chance Find Procedures;
- b) Ensure immediate reporting and suspension of works when chance finds occur; and
- c) Coordinate with relevant cultural heritage authorities.

5.5 Stakeholder Engagement

- a) Engage with local communities and traditional leaders;
- b) Coordinate with Antiquities Department and local authorities; and
- c) Support awareness activities for workers on cultural heritage protection.

5.6 Reporting

- a) Prepare monitoring reports with findings, photographs, and recommendations; and
- b) Document all associated incidents, corrective actions and follow-up measures.

6.0 DELIVERABLES

The Consultant shall provide the following deliverable:

i. Inception Report

Understanding of the assignment, methodology, work plan, and tools.

ii. Periodic CHM Monitoring Reports (quarterly or as will be specified during negotiation)

- a. Key findings, compliance status, challenges, and emerging risks; and
- b. Practical recommendations for corrective actions.

iii. Final CHM Monitoring Report to be distributed based on the numbers of quarters available up to the end of the project period. The formula shall be applied)

- a. Summary of findings across the monitoring period;
- b. Assessment of effectiveness of CHM mitigation measures; and
- c. Lessons learned and strategic recommendations.

All reports shall be submitted in English (and Kiswahili summaries where required).

All reports shall be submitted to TANROADS in both hard copy three (3) and electronic one (1) format.

7.0 PAYMENT TO THE CONSULTANT AND TERMS

- 7.1 The Cultural Heritage Management Expert shall negotiate with TANROADS and agree on the remuneration for carrying out the assignment.

Payment shall be made according to the following schedule:

- i. Twenty percent **(20%)** of contract amount shall be paid upon submission of acceptable Inception Report.
- ii. Seventy percent **(70%)** of contract amount shall be paid upon submission of each acceptable quarterly Report (***Specific distributions of quarters 17.5% x 4 =70%***).
- iii. Ten percent **(10%)** of contract amount shall be paid upon submission of each acceptable final Mikindani Cultural Heritage Monitoring Report.

8.0 DURATION OF THE ASSIGNMENT

The assignment is expected to take **12 months**, aligned with Contractor's Road construction works schedule at Mikindani.

9.0 QUALIFICATIONS

The assignment shall be carried out by a qualified expert with following attributes:

- a) He/she must have a Degree in Archaeology, Anthropology, Cultural Heritage Management, History, or other related fields;
- b) He/she must have at least 5 years of experience in Cultural Heritage management or monitoring;
- c) He/she must have experience in infrastructure projects, preferably road projects;
- d) He/she must have knowledge of Tanzanian Cultural Heritage Laws and Safeguard requirements of International Policies and Guidelines, in particular World Bank ; and
- e) Proficiency in written and spoken English is mandatory, good command of Swahili language and local dynamics is an advantage.

10.0 REPORTING AND COORDINATION

The Consultant will be responsible to the Chief Executive of TANROADS and reports to the Director of Infrastructure Planning through Manager of Environment and Social; and TanTIP Project Manager to accomplish specific task components on daily basis.

Coordination shall be maintained with the following;

- a) Contractor;

- b) Supervising Engineer;
- c) Antiquities Department; and
- d) Local Government Authorities.

11.0 PENALTIES FOR LATE SUBMISSION OF DELIVERABLES OR NON-COMPLIANCE WITH TOR REQUIREMENTS

If the Consultant fails to submit deliverable within the agreed timelines or if the deliverable does not comply with the requirements outlined in these TOR, the Client reserves the right to impose penalties,

- a) The penalties shall be calculated as follows:
 - i. **Late Submission:** A deduction of **1% of the total payment per deliverable per week** of delay, up to a maximum of 10% of the contract amount;
 - ii. **Non-Compliance with TOR Requirements:** A penalty of up to **5% of the total contract amount per occurrence** for failure to meet the quality standards or specifications outlined in the TOR;
 - iii. The Consultant shall be given written notice of any identified deficiencies or delays and provided a reasonable period to rectify them before penalties are applied;
 - iv. Repeated non-compliance or excessive delays (exceeding four weeks) may result in contract termination as per the terms and conditions of the agreement; and
 - v. The imposition of penalties does not absolve the Consultant of their obligation to complete the deliverables as per the agreed timelines and standards.

12.0 CLIENT'S RESPONSIBILITIES

TANROADS will make available to the Consultant all the relevant documents and data necessary for the proper and timely execution of the assignment. The Consultant will be assisted in the following:

- a) Obtaining formal consent from other authorities or persons having rights or power in connection with works or the site thereof; and

13.0 OTHER SERVICES TO THE CONSULTANT

The Consultant shall arrange for his own office, transport and accommodation and will charge the cost thereof in his financial proposal.

14.0 CONFIDENTIALITY

All data, reports and information generated during this assignment shall remain the property of TANROADS and shall not be disclosed without prior written consent.

15.0 APPLICABLE LAWS AND STANDARDS

- a) Tanzania Antiquities Act of 1964;
- b) Environmental Management Act of 2004;
- c) ESMP and ESIA prepared for TanTIP; and
- d) Development Partner Environmental and Social Safeguard Policies and Guidelines