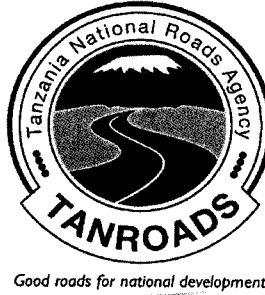


# TANZANIA NATIONAL ROADS AGENCY



P.O. Box 11364  
3<sup>rd</sup> Floor  
Airtel House  
Ali Hassan Mwinyi / Kawawa Roads  
Junction  
Dar es Salaam

**Date:** 25<sup>th</sup> October 2017

**Our Ref:** TRD/HQ/GEN/973/01

**To:** All Prospective Tenderers

**RE: REHABILITATION AND UPGRADING OF MUSOMA AIRPORT, TENDER  
No. AE/001/2017-18/HQ/W/49**

**Sub: Minutes of Pre-bid meeting held on 19<sup>th</sup> October, 2017**

Please refer to the above subject.

Please find attached herewith the Minutes of Pre-bid meeting held on 19<sup>th</sup> October, 2017 at the Regional Manager's Office- TANROADS, Mara.

  
Eng. Chrispianus B. Ako  
**ACTING CHIEF EXECUTIVE**

**Encl: As stated**

## MINUTES OF PRE – TENDER BID MEETING.

**VENUE:** REGIONAL MANAGER'S OFFICE TANROADS MARA.

**DATE:** 19<sup>th</sup> October, 2017.

### 1.0 ATTENDANCE:

#### Employer's Representative

1. Eng. Ngaile F. Mlima	RM Tanroads Mara	Chairperson
2. Eng. Suleiman Bishanga	Tanroads Mara	Secretary
3. Eng .Salum Maimula	Tanroads Hq	Member
4. Eng Monyiaichi Minja	Tanroads Hq	Member
5. Eng. Iddi George	Tanroads Mara	Member
6. Mr. Jack E. Oboto	Tanroads Mara	Member
7. Eng.Makoli DC.	Tanroads Mara	Member
8. Eng.Charles Kiyumbi	Tanroads Mara	Member

#### Musoma Airport Representatives

1. Bertha Bankwa	MANAGER	Member
2. Deus R.Mkama	A/ASST	Member
3. Ronjina Kilave	ASO	Member
4. Shaban Abas	OPS	Member

#### Bidders' Representatives

1. Beatrice Mwijage	M/s MECCO - DSM
2. Mr.Prosper Mwombeki	M/s MECCO - DSM
3. Mr. Hirin Malamrana	M/s NYANZA ROADS WORKS
4. Mr. Yuzhang Xiog	M/s B.C.EG.CO.LTD.
5. Deli Hao	M/s B.C.EG.CO.LTD.
6. Xu Tianzhao	M/s SINO SHINE OVERSEES
7. Attila Mahamoud	M/s ADVENT CONSTRUCTION

List of attendance is depicted in **Appendix "A"**

## **2.0 AGENDA:**

- i. Opening of the meeting
- ii. Brief on the key issues
- iii. Site Visit
- iv. Questions and issues from the bidders and responses
- v. Any other Business
- vi. Closing of the meeting

## **3.0 OPENING OF THE MEETING:**

All bidders' representatives assembled at the Regional Manager's Office, TANROADS – Mara at **09:00 Hrs** am. The Chairperson opened the meeting at **09:00 Hrs** local time, by welcome the participants to the pre – bid meeting, which would be followed by a site visit for Rehabilitation and Upgrading of Musoma Airport, Tender No. AE/001/2017 – 18/HQ/W/49.

The Chairperson invited the participants for self-introduction. Thereafter, he introduced the proposed issues of discussion.

## **4.0 BRIEF ON THE TENDERING PROCESS**

The Chairperson gave a brief on tendering process stating that the site visit and pre-bid meeting will be conducted pursuant to Sub-Clause 6.3 of the Tender Documents. He informed the Tenderers that, together with information gathered from the site visit; the tenderers should carefully read the entire tender documents and all necessities information within the document.

The bidders' representatives were informed that the site visit would cover inspection of the Airport project area. These include:-

### **Airside Works:-**

- ❖ Runway,
- ❖ Taxiway,
- ❖ Apron
- ❖ Perimeter Security fence:
- ❖ Peripheral Road

### **Drainage and protection works:-**

- ❖ Drain,
- ❖ channels,
- ❖ Rivers, low lands.

### **Waters sources:-**

- ❖ Dams, streams, lake
- ❖ Ponds, local sources (borrowing area were water stain),

*PRE-TENDER SITE VISIT AND PRE – TENDER BID MEETING OF THE REHABILITATION AND UPGRADE OF MUSOMA AIRPORT TENDER NO.AE/001/2017-18/HQ/W/49*

- ❖ Boreholes,
- ❖ Well waters.

**Aggregates:-**

- Source/quarry of aggregates,
- Rock excavation along the alignment,
- Stone collected,
- Sands and gravels

The bidders were also informed that, TANROADS' representatives would show salient features of the project. These include environment issues, nature, weather and soils characteristic, seepage, water table to enable them to prepare competitive tender.

Moreover, Bidders at their own time may search other sources of materials around the project area thus comply with specifications.

## **5.0 SITE VISIT:**

At the proposed site the representatives from Tenderers, TANROADS and TAA were welcomed by Airport Manager. The site visit started at orientation Runway 18, Taxiway, Apron, Runway strip and ended at orientation Runway 36. Airport Manager led the participants and stopped at every location deemed important for the bidders to take note, including; Drainage, Runway strip, Peripheral Road and security Fence. Also the bidders given the brief information on Sources of material and water as indicated in the Material Report.

## **6.0 QUESTIONS AND ISSUES FROM THE BIDDERS AND RESPONSES:**

After the Site visit, the participants proceeded to deliberate on the issues that arose during the site visit. Tenderers also raised various issues regarding the tender documents in general. The Chairperson also reminded Tenders to submit additional queries or requests for clarification, if any, before the period stipulated in the Tender Documents.

Furthermore, it was elaborated that any modifications to the tender documents that may become necessary as a result of the site visit and the pre-bid meeting or other subsequent clarifications shall be made by TANROADS through Addenda as per provision of Sub-Clause 9.1 of Section II: Instructions to Tenderers of the Tender Documents.

*Questions/issues raised and subsequent clarifications are attached as **Appendix B**.*

## **7.0 AOB**

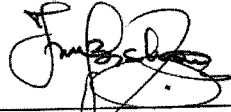
Bidder's representatives would like to get respond of their question within short time. The Employer assured the prospective Bidders that the Minutes of Pre-bid meeting will be communicated to the Bidders as per provisions of Tender Documents.

## 8.0 CLOSING THE MEETING

In closing the meeting, the Chairperson thanked all participants for their attendance in both the site visit and pre-tender meeting and for their active participation. The chairperson he assured them that all questions and issues were noted and that responses will be sent to all prospective Tenderers through their e-mail addresses. The pre-tender meeting was closed at 11:30 Hrs.

MINUTES APPROVED BY:

  
\_\_\_\_\_  
CHAIRPERSON

  
\_\_\_\_\_  
SECRETARY

DATE: 20/10/2017

DATE: 20.10.2017

**Appendix “A”: List of attendance**

# TANROADS

## TANZANIA NATIONAL ROADS AGENCY

HQ/Division/Zonal/Region: MARA







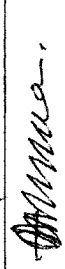
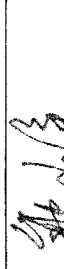
Project Name: Rehabilitation and Upgrading of Musoma Airport

Tender No: AE/001/2017 - 18/HQ/M/49

Venue: Regional Manager TANROADS Mara, Box 81, Musoma

Date/Month: 19<sup>TH</sup> October, 2017

### ATTENDANCE REGISTER FOR COMBINED SITE VISIT AND PRE TENDER MEETING

S/No	Name	Post	Firm Name	Address/phone No/email	Signature
01	Eng. Mlinga Ngaile	RM	TANROADS - MARA	felixngaile@yahoo.com	
02	Eng. Suleiman Bishanga	PE	TANROADS - MARA	suleibishangs@yahoo.com 0767270943	
03	Eng. Salim Maimula	PE	TANROADS - HQ	maimula@yahoo.com	
04	ENG. MONYIACH MINGA	PE	TANROADS - HQ	monyia2010@gmail.com	
05	BEATRICE MWITAGE	PO	MECCO - DSM	+255 22 2866 386 meccodsm@gmail.com	
06	PROSPER MWONBEKI	D	MECCO - DSM	0658 088808	
07	Harun Mshamami	PM.	Nyanza Road Works	harunmsce@yahoo.co.in 0683458596	
08	Yuzhong Xiong	DEM.	B.C.E.G. CO. LTD	xyzbceq@gmail.com 0766 638533	

# TANROADS

## TANZANIA NATIONAL ROADS AGENCY

HQ/Division/Zonal/Region: MARA

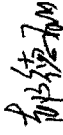







Project Name: Rehabilitation and Upgrading of Musoma Airport

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Venue: Regional Manager TANROADS Mara, Box 81, Musoma

Date/Month: 19<sup>TH</sup> October, 2017

### ATTENDANCE REGISTER FOR COMBINED SITE VISIT AND PRE TENDER MEETING

S/No	Name	Post	Firm Name	Address/phone No/email	Signature
09	Deli tao	D.S.	B. C. E G. Co. Ltd	hoodeji120@gmail.com 0719 997 999	
10.	Xu Tianzhao.	E.M.	Sino-Gline Overseas	xtz2777@163.com 0746351628	
11.	Jack-E. Obotto	MLS	TANROADS RA MARIA	0755018395 jackobotto79@gmail.com	
12.	Attila Mahmud	Eng.	STL Group	+233540106835 mahmudat@amandi.com	
13	Eng C. Kipure	MAN	TANROADS	+0744 452 784 kipurec@yahoo.com	
14	Eng. Mwakio R. C.	APL	—	0713-333095 cmakio@ipsw.com	
15	Kulwa R. J. B. B.	T.D	ADVENT CONSTRUCTION LTD.	0659925293 0659925293. adventconstruction.com	
16.	BERTHA BANUKWA	AM	TAA-MUSOMA	Box 1280 Musoma bbanukwa@gmail.com	



## TANROADS

### TANZANIA NATIONAL ROADS AGENCY

HQ/Division/Zonal/Region: MARA




Project Name: Rehabilitation and Upgrading of Musoma Airport

Tender No: AE/001/2017 – 18/HQ/W/49

Venue: Regional Manager TANROADS Mara, Box 81, Musoma

Date/Month: 19<sup>TH</sup> October, 2017

#### ATTENDANCE REGISTER FOR COMBINED SITE VISIT AND PRE TENDER MEETING

S/No	Name	Post	Firm Name	Address/phone No/email	Signature
17	DEUS R. MUSOMA	ASSIST	TAA - MUSOMA	deusmkama 422@gmail.com 0755 968305	
18	RONINA KILAVE	ASO	TAA - MUSOMA	0762090168	
19	SIMPONI ABBOS	OPS	—	0753 652028	

**APPENDIX “B”**

**QUESTIONS/ ISSUES VERSUS CLARIFICATION AND RESPONSES.**

S/No.	ISSUES/QUESTIONS	CLARIFICATION/RESPONSE
1.	Updated scope of work and new BoQ. What is included in this work?	The Bidders were informed that the soft copy of the Tender Documents already issued to them contained some errors and the soft copy of the documents will be re-issued but the hard copy remains unchanged.
2.	How it will change/effect the BoQ	Refer response to Qn. 1.
3.	Is there any nominated place/field for soils disposal? If yes, please identify	Yes, Buhare borrow pit located at 6.6km from Airport but successful Bidder is free to look for other waste disposal sites that will conform to the requirement of the Laws of the country including Bylaws and regulations.
4.	Is there any nominated borrow pit for use? Or any borrow pit which belongs to the airport authority? If yes, please identify	No. There is one borrow pit located at Kurumi area 21.5km from project site which is commonly used. Other suitable sources of materials may be identified by the successful Bidder as long they comply with the specifications.
5.	Is there any quarry which belongs to the Airport to be used? If yes, please identify	No. It is the obligations of the Bidder to identify all sources of materials including hardstone.
6	Is the road of land side included in this tender?	Car park and access road is not included in the Scope of Works.
7	Does the Airport need any Underground drainage system? Has that been Considered?	Subsurface drainage is indicated in the drawings. However; quantities are missing. The Employer is preparing Addendum to the Tender Documents and will be communicated to all Bidders in near future.
8	Is it to built or rent the house for the engineer office and washroom?	The Bidders' attention is drawn to Item 3 of Bill of Quantities (BOQ)
9	Is it required to demolish the structure? It does not shown in BOQ	There is 3 buildings to be compensated and need to be demolished which require. The Employer is preparing Addendum to the Tender Documents and will be communicated to all Bidders in near future.

*PRE-TENDER SITE VISIT AND PRE – TENDER BID MEETING OF THE REHABILITATION AND UPGRADING OF MUSOMA AIRPORT TENDER NO.AE/001/2017-18/HQ/W/49*

<b>S/No.</b>	<b>ISSUES/QUESTIONS</b>	<b>CLARIFICATION/RESPONSE</b>
10	The automatic weather station required? shown in specification, but does not shown in BOQ	The automatic weather station does not form part of the Scope of Works.
11	The drawing section for the taxiway not shown	The Bidders' attention is drawn to Drawing no.MUZ-C305-PS-01
12	Crushing or sources of Aggregates?	Bidders were informed that the possible sources of Aggregates was at Kyamajojo located 11 km from Airport but successful Bidder is also free to search for other sources of aggregate that comply with the specifications.
13	Where is Sand source?	Bidders were informed that of possible sources of sand at Lake shore located at 400m and Ngaranjabo sand source located 4.9km from Airport. Other sources of sand may be identified by the successful Bidder as long they comply with the specifications.
14	Availability of water or sources?	<ul style="list-style-type: none"> <li>• Lake Victoria water sources 400m from Airport</li> <li>• Source of water has been identified in the material report. Furthermore successful bidder can find other source of water that will be used for constructions provided that they comply with specifications.</li> </ul>
15	How can we have borrowing pit?	The owner of new borrow pits are individuals and the common practice is usually the Contractor will buy the material from the borrow pit owners or the Contractor can buy the land from the owners. The Employer will assist the successful bidder in the process of acquiring the area for the project.
16	Is blasting allowed during construction?	Yes. Blasting is allowed during construction with permission from relevant authorities.